

Human Resources
State Regular, Salaried, Biweekly PT Faculty TA/GA
Payroll Calendar

Due Dates for 2023-2024

Period No.	Period From	Period To	Personnel Transaction Form (PTF) Due Dates	Paycheck Distributed
1	3/30/2023	- 4/12/2023	Thursday 3/30/2023	4/26/2023
2	4/13/2023	- 4/26/2023	Thursday 4/13/2023	5/10/2023
3	4/27/2023	- 5/10/2023	Thursday 4/27/2023	5/24/2023
4	5/11/2023	- 5/24/2023	Thursday 5/11/2023	6/7/2023
5	5/25/2023	- 6/7/2023	Thursday 5/25/2023	6/21/2023
6	6/8/2023	- 6/21/2023	Thursday 6/8/2023	7/5/2023
7	6/22/2023	- 7/5/2023	Thursday 6/22/2023	7/19/2023
8	7/6/2023	- 7/19/2023	Thursday 7/6/2023	8/2/2023
9	7/20/2023	- 8/2/2023	Thursday 7/20/2023	8/16/2023
10	8/3/2023	- 8/16/2023	Thursday 8/3/2023	8/30/2023
11	8/17/2023	- 8/30/2023	Thursday 8/17/2023	9/13/2023
12	8/31/2023	- 9/13/2023	Thursday 8/31/2023	9/27/2023
13	9/14/2023	- 9/27/2023	Thursday 9/14/2023	10/11/2023
14	9/28/2023	- 10/11/2023	Thursday 9/28/2023	10/25/2023
15	10/12/2023	- 10/25/2023	Thursday 10/12/2023	11/7/2023
16	10/26/2023	- 11/8/2023	Thursday 10/26/2023	11/22/2023
17	11/9/2023	- 11/22/2023	Thursday 11/9/2023	12/6/2023
18	11/23/2023	- 12/6/2023	Thursday 11/23/2023	12/20/2023
19	12/7/2023	- 12/20/2023	Thursday 12/7/2023	1/3/2024
20	12/21/2023	- 1/3/2024	Thursday 12/21/2023	1/17/2024
21	1/4/2024	- 1/17/2024	Thursday 1/4/2024	1/31/2024
22	1/18/2024	- 1/31/2024	Thursday 1/18/2024	2/14/2024
23	2/1/2024	- 2/14/2024	Thursday 2/1/2024	2/28/2024
24	2/15/2024	- 2/28/2024	Thursday 2/15/2024	3/13/2024
25	2/29/2024	- 3/13/2024	Thursday 2/29/2024	3/27/2024
26	3/14/2024	- 3/27/2024	Thursday 3/14/2024	4/10/2024

Retroactive payments may be processed for up to five pay periods NOT including the current payroll. If more than 5 pay periods late a justification letter will be required. This is a state (OSC) directive and therefore no exceptions are allowed.

Transaction Effective and End Dates by Semester

	<u>Spring 2022</u>	<u>Fall 2022</u>	<u>Spring 2023</u>
21P	01/12/23-08/16/23	08/18/22-01/11/23	01/12/23-08/16/23
	Academic year obligation paid over 21 pay periods		
CAL	03/02/23 (noon) - 08/31/23	09/01/23-03/01/24	03/02/24 - 08/31/24
	Academic year obligation paid on an annual salary basis over 12 months		
BIW	01/05/23-05/24/23	08/17/23-01/03/24	01/04/24-05/22/24
	Academic year obligation paid over 20 pay periods, semester obligations paid over 10 pay periods		
TA/GA	01/05/23-05/24/23	08/17/23-01/03/24	01/04/24-05/22/24
	Academic year obligation paid over 20 pay periods, semester obligations paid over 10 pay periods		